

Provider Access Policy – The Heathland School

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the School's legal obligations under Section 42B of the Education Act 1997, as amended by the Technical and Further Education Act 2017.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Procedure for the management of provider access requests

A provider wishing to request access should contact:

Miss Tara Joseph - Manager of Careers Education, Advice and Guidance

Telephone: 0208 572 4411

Email: tjoseph@heathland.hounslow.sch.uk

Opportunities for access

The table below shows where there are opportunities within the calendar for outside providers to come into school to talk to pupils.

Year Group	Autumn Term	Spring Term	Summer Term
Year 7		National Careers Week Assembly	
Year 8		National Careers Week Assembly	
Year 9		World of Work Day National Careers Week Assembly	
Year 10		National Careers Week Assembly	
Year 11	Kingston College talk	Post 16 PSHE Lesson National Careers Week Assembly	
Year 12	Employer Talks Mock Interviews (Oxbridge/Medicine) Assemblies	National Careers Week Assembly Employer Talks National Apprenticeship Week	Higher Education Day Opportunities Week

Year 13	Employer Talks	National Careers Week Assembly	
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Key Dates

- World of Work day is on 23rd February 2022
- Higher Education Day will be held in June or July, the date is yet to be confirmed
- Opportunities week will be held in June or July, the date is yet to be confirmed
- National Careers Week is the week beginning 7th March 2022
- National Apprenticeship Week is the week beginning 7th February 2022

Alongside these dates the school has assemblies on a daily basis and providers are welcome to either come into school and talk to Year Groups during this time or use a virtual tool (teams, Zoom etc) to present information to the pupils. Assemblies start at 8.40am and finish by 9.00am

Assembly Days

- Year 7 - Monday
- Year 8 – Tuesday
- Year 9 – Thursday alternate weeks
- Year 10 – Thursday alternate weeks
- Year 11 – Tuesday
- Year 12 & 13 Wednesday

Please speak to Miss Joseph to identify the most suitable opportunity for you. If there is an opportunity not listed you would like to propose such as employer/industry talk, please get in contact.

Premises and facilities

The school will make halls, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. Providers are welcome to distribute relevant brochures and other printed material specifically related to technical courses and apprenticeships.

This will all be discussed and agreed in advance of the visit with Miss Joseph