



Before a student is admitted to The Heathland School Sixth Form, there are three forms to complete for which we need your and your child's signature to confirm your agreement:

1. Home – School Agreement (pages 2 – 4)
2. Consent for how the school uses the personal data of students (page 5)
3. ICT acceptable usage agreement (page 6)

Please read each of the three sections and sign below (page 1). Please also tick the relevant boxes on page 4

Student

Student's name: _____ [Please print]

Tutor Group: _____

Signed: _____ Date: _____

Parent/carers(s)

Signed: _____ Relationship: _____

Please print name: _____

Signed: _____ Relationship: _____

Please print name: _____

Date: _____

1. Home – School Agreement



HOME SCHOOL AGREEMENT FOR YEARS 12 AND 13

The Heathland School agrees to:

- provide an appropriate curriculum and to place students in appropriate teaching groups to maximise academic achievement.
- set and mark assignments on a regular basis.
- provide resources for learning, including access to the Library Information Centre and ICT Network.
- provide Pastoral care to enable students to understand and follow the Behaviour Policy and Code of Conduct.
- work in partnership with parents/guardians to monitor academic and general progress.
- communicate with parents/guardians through Parents' Evenings, newsletters and individual contact where necessary.
- offer a wide variety of opportunities for students to be involved in the life of the school and to prepare them for their future life and role in society.

As a sixth form student at The Heathland School I agree to:

- maintain attendance above 96% and arrive on time to school and lessons each day, with a formal style of dress and equipment:
- Students should dress as they would in a formal environment. Extremes of fashion are not acceptable.
- **All** students are expected to wear the following at all times :
 - Lanyard and ID card around their neck
 - A formal suit and tie; jacket / blazer.
 - Trousers must be of a formal fit and skirts and dresses must be of knee length and of a formal fit
 - A collared shirt, blouse or formal top
 - Formal V neck jumper (no cardigans)
 - Smart / professional footwear (trainers and ugg style are not acceptable)

Students joining Year 12 are provided with an illustration of The Heathland acceptable dress code and all students are shown illustrations during assemblies and Tutorials

- follow the Code of Conduct and behave well in school and on the way to and from school and set a good example to the rest of the school.
- make good use of my independent study time and keep my subject folders organised.
- complete all assignments, including homework on time and to the best of my ability.
- make the best use of the many opportunities available to me.
- not to bring to school any banned items including a mobile telephone.

Banned items include the following (this is not an exhaustive list):

- alcohol, tobacco, e-cigarettes, shisha pens, vaping devices, drugs paraphernalia, aerosols, chewing gum, firecrackers / fireworks, water pistols, fart bombs, hooded tops or other items of non-school uniform, hand-held games consoles, mobile telephones, SMART watches, USBs, or other electronic devices, stolen items, laser pens, knives, bladed items or weapons
- always wear my ID badge for safeguarding purposes
- attend all intervention lessons and additional assessments as requested by staff.
- not to plagiarise my homework or coursework
- any students causing concern may have their study periods removed by the Head of Year or Head of Department or asked to attend additional sessions beyond the school day. The timing of the school day is from 8.40 – 3.20. Students should not work part-time or have appointments during this time.

At the end of Year 13, students who have adhered to the Home School Agreement will be invited to the Prom. This is a reward for those students who have followed the Home School Agreement.

As the parent(s) / guardian(s) I/we agree to:

- ensure that my/our son/daughter attends school regularly and arrives on time with the correct uniform and equipment.
- that if my son/daughter's attendance falls below 90%, we might be required to pay the cost of examination fees'
- ensure that my / our son / daughter is dressed in accordance with the sixth form dress code on page 3.
- work in partnership to support the school in its expectations of high standards of behaviour as outlined in the Behaviour Policy and the Code of Conduct
- positively encourage learning and ensure that all assignments are completed on time.
- contact the school with any causes for concern.
- attend Parents' Evenings and participate in any other opportunities to discuss individual progress.
- avoid my/our son/daughter having time off school during term time for holidays, and avoid scheduling appointments during the school day
- support the school in ensuring that banned items are not brought to school and understand that if they are found they will be confiscated. If an item is seized (confiscated) from a student as a disciplinary penalty, the school will not be liable if they retain or dispose of it, or if any damage or loss occurs in relation to it (provided they have acted reasonably).
- support the school in ensuring that mobile telephones are **not** brought to school and understand that if they are seen, heard or found they will be confiscated for 5 school days. **If a student is found with a mobile phone anywhere on school site and refuses to hand it to a member of staff, they will be suspended for defiance.**

2. How the School uses the personal data of students

In line with the General Data Protection Regulation, The Heathland School requires students over the age of 13 to provide consent for how the school uses personal data of students for reasons other than those necessary to perform our role as a school and in the public interest.

To ensure we are meeting the requirements, we need your consent to take and use photos, images or videos of your child. We really value using photos of students, to be able to showcase what students do in school and highlight what life at our school is like to others. Visitors to the school frequently comment on the quality of these displays and photos and students take great pride being featured either in The Heathlander, the school website or in the local press.

If you have any other questions, please feel free to contact the school. Further information about our Data Protection Policy is available on the school website.

How to withdraw your consent

If you decide at a later stage that you no longer want the school to use your personal data, please write to the Deputy Head [Sixth Form and Resources]

PHOTOGRAPHS AND VIDEOS

I give consent for photographs and video recordings which include my son/daughter to be published on the school website and in the prospectus:

Please tick

YES

NO

PHOTOGRAPHS AND VIDEOS

I give consent for photographs and video recordings which include my son/daughter to be published on the School's social media accounts:

Please tick

YES

NO

PHOTOGRAPHS

I give consent for photographs which include my son/daughter to be shared with the Local Press. This can include for example: sporting fixtures, competitions and examination results:

Please tick

YES

NO

PHOTOGRAPHS

I give consent for photographs which include my son/daughter to be published in displays around the school, in places that might be seen by visitors:

Please tick

YES

NO

3. ICT acceptable usage agreement

Our policy is to promote positive and responsible network and internet behaviour. Please read carefully and sign at the bottom to show you agree to these terms. If you do not sign and return this form, you will not be able to use the school's IT systems.

- I will only use the school internet and IT facilities for educational purposes and follow the teachers' instructions.
- I will not use the school IT facilities to play games unless otherwise instructed by a teacher.
- I will not install software or look for ways to bypass the school filtering proxy service.
- I will not share my network, internet or any other school-related email/passwords.
- I will only use my school-supplied email address for school-related activities.
- I will not look at or delete other people's work or files.
- I will always be responsible and polite when I talk online to students, teachers and other people related to the school.
- I will not give out my personal details, such as my name, address, school or phone number on the internet.
- I will not meet people I've met on the internet unless I have told my parents and they come with me.
- I will not write unpleasant, rude or untrue comments online about students, teachers or the school
- I will not create unpleasant or rude images of students or teachers
- I will treat all IT equipment at school with respect and ensure the computer is left in the state that I found it. If anything is damaged when I sit at a computer I will report it immediately.
- I am aware that everything I do on the computers at school is monitored and logged.
- I will be responsible and respect copyright when making use of images and videos in my school work.
- I am aware that everything I do on the MS teams is monitored and logged.
- I will not look for, view, upload or download offensive, illegal, copyright-infringing or pornographic material. If I find such material on school IT equipment I will inform a teacher immediately.

I understand that these rules are designed to keep me safe and if they are not followed, sanctions may be applied and my parent/guardian will be contacted. I have read and understood these rules and abide by them.

